



Electronic Fund Transfer Request Form (RTGS)

Branch \_\_\_\_\_

Received Request from \_\_\_\_\_

Name of the Account Holder \_\_\_\_\_

to debit account Type & No. \_\_\_\_\_ for  
fund transfer through RTGS/NEFT favouring

Name of the Beneficiary \_\_\_\_\_

Account No. \_\_\_\_\_

Bank \_\_\_\_\_

Branch \_\_\_\_\_

IFSC 

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Amount to be remitted • \_\_\_\_\_

Charges • \_\_\_\_\_

Total • \_\_\_\_\_

Received by \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

**Conditions for Transfer :**

- 1) Remitting bank shall not be liable for any loss or damage arising or resulting from delay in transmission or non-delivery of message or in deciphering the message from any cause whatsoever or the action of the beneficiary bank or any act or event beyond control
- 2) Message received after cut-off time will be sent in the next available batch or on next day.

**(ACCOUNT HOLDER DETAILS)**

Branch \_\_\_\_\_

IFSC

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Request Type : RTGS 

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NEFT 

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Name of the Account Holder \_\_\_\_\_

Account Type (SB/ CA/ CC/CCTD).

Account No.

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Contact No. \_\_\_\_\_

**(BENEFICIARY DETAILS)**

Name of the Beneficiary \_\_\_\_\_

Account Type (SB/ CA/ CC/CCTD)  
& Account No.

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Bank \_\_\_\_\_

Branch \_\_\_\_\_

IFSC

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Amount to be remitted • \_\_\_\_\_ Charges • \_\_\_\_\_

Total • \_\_\_\_\_ (Rs. \_\_\_\_\_)

Please remit the amount through RTGS/NEFT as per the above details, by debiting my/our account No. (SB/ CA/ CC/CCTD)

\_\_\_\_\_ I/We agree with the terms and conditions laid down overleaf

Date \_\_\_\_\_ Time \_\_\_\_\_



Maker / Clerk Sign. \_\_\_\_\_

Sign. Verified by \_\_\_\_\_

Signature/s of Account holder/s

**(FOR BRANCH USE ONLY)**

Confirmed that the applicant's A/c. No. \_\_\_\_\_ is debited by • \_\_\_\_\_  
including bank charges. Please remit the amount as per the above details.

Set No. \_\_\_\_\_ Branch \_\_\_\_\_

Tran. Ref. No. \_\_\_\_\_ UTR No. VSBL \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

**Authorised Signatories**

- 1) The customer shall be entitled, subject to other terms and conditions laid down in RTGS/ NEFT Regulations and this agreement, to issue payment orders for execution by the bank.
- 2) Payment order shall be issued by the customer in the overleaf request form complete in all respect. The customer shall be responsible and liable to compensate the bank for loss arising on account of any error in his payment order.
- 3) The customer shall be bound by any payment if the bank had executed the payment order in good faith and in compliance with the security procedures unless he proves that he did not issue the payment order executed by the bank and caused by negligence or fraudulent act of the employee of the bank.
- 4) The customer shall ensure the availability of funds in his account before execution of the payment order. Where, however the bank executes the payment order the customer shall bound to pay the amount debited to his account by the bank with the charges including interest payable to the bank.
- 5) The customer hereby authorizes the bank to debit his account for any liability incurred by him to the bank for execution of any payment order issued by him.
- 6) Customer agrees that the payment order shall become irrevocable when the bank executes it and any notice of revocation does not bind the bank unless it is in compliance with the security procedure.
- 7) Customer agrees that he shall not be entitled to make any claim against any party in the RBI RTGS/NEFT System except this bank.
- 8) Customer agrees that in the event of any delay in the completion of funds transfer or any loss on account of error in the execution of funds transfer pursuant to a payment order, the bank's liability shall be limited to the extent of payment of interest at Bank Rate for any period of delay in the case of delayed payment and in the event of loss on account of error, negligence or fraud of the employee of the bank, refund of the amount together with interest at Bank rate up to the date of refund.
- 9) Customer agrees that no special circumstances shall attach to any payment order executed under RTGS/NEFT facility under this agreement and under no circumstances customer shall be entitled to claim any compensation in excess of that, which is provided in clause (8) above for breach of contract or otherwise.
- 3) The bank shall execute a payment order issued by the customer duly authenticated by him as verified by the security procedure.unless : (a) the funds in the account are not adequate or properly applicable and the customer has not made any other arrangement to meet payment obligation, (b) the payment order is incomplete and not in agreed form, (c) the payment order is attached with notice of any special circumstances, (d) the bank has reason to believe that the payment order is issued to carry out an unlawful transaction, (e) the payment order cannot be executed the RBI RTGS/NEFT system.
- 4) No payment order issued by the customer shall be binding on the bank until the bank has accepted it.
- 5) The bank shall, upon execution of every payment order executed by it, be entitled to debit the account of the customer, the amount of the fund remitted with charges payable thereon, whether or not the account has sufficient balance.
- 6) The bank shall execute the remittance request if it is received before stipulated time.

Dated \_\_\_\_\_

**Signature of the A/c holder**